



Authorised Use allows access to a licenced mooring site when the mooring site Licensee is not using their mooring. The completed application form must be returned with copies of the vessel's current registration and insurance documents. Please allow up to 10 days to process the application. Any queries contact the marine administration office on Ph: 9432 9111 or moorings@rotnnestisland.com. Please retain this page for your records.

The Shared Mooring System (SMS) includes of both Licensee and Authorised User access to the licensed moorings around the island, and vessels must display the applicable sticker before using a mooring. Authorised users must contact the Licensee prior to use to determine availability of the mooring.

The SMS also incorporates colour coded casual access of moorings for use by all authorised users and Licensees. Before applying for authorised use please refer to the information over this page, as well as the current Terms and Conditions of vessel entry to Rottneſt Island Reserve, and additional information is available on the RIA website www.rotnnestisland.com.

YOU CAN BECOME AN AUTHORISED USER IN ONE OF TWO WAYS:

- 1) **Authorised use allocated by a current mooring site Licensee.** Mooring site Licensees can allocate Authorised Users to their own moorings on completion of section A of this Authorised User form for them. A licensee may add as many Authorised Users as they wish to their site. Each vessel must fit within the approved and certified length of the mooring and authorisation is only granted once the applicant has received a current sticker from the RIA.
- 2) **Authorised use allocated by the RIA.** You should indicate your preferred bays on section A of the Authorised User application form, however it is important to note that we cannot guarantee access to a mooring upon application. This is dependent on mooring availability based on the number of users already allocated to a site and your vessel length, and allocation may not be possible. The RIA will only allocate RIA appointed authorised users to a site if that vessel is less than the Licensee's own vessel length at the time of application.

AUTHORISED USE – INFORMATION AND GUIDELINES

- You must display your Rottneſt authorised user sticker before you can start using a mooring. The sticker must be clearly visible on your vessel at all times. You'll also receive a mooring summary of your authorised sites and the contact details for each Licensee. Please ensure you keep these details on board your vessel for reference. A map showing the mooring locations in each bay is available from our website.
- You must **contact the Licensee** of each mooring prior to use. Don't assume availability, especially during peak periods just because there is no vessel on the mooring. The RIA cannot provide any guarantee of availability, and if access to a nominated site is not available you will need to make use of the SMS colour coded casual use, leaving a competent operator on board at all times (see over for details).
- The **priority of mooring access** is summarised on the colour coded information card issued with your sticker. **Licensees have priority use of their own mooring site at all times.** Licensee vessels display a red sticker showing their mooring site number. You must respect their right to priority access and vacate their mooring immediately upon request. Authorised Users of a mooring have priority over other vessels accessing a mooring under SMS colour coded casual access.
- **Colour coded casual access within the SMS is only available to Licensee and Authorised User vessels displaying their current colour coded vessel sticker** (see over page for guidelines on casual access of the SMS). Please follow the Authorised Use and casual access guidelines, otherwise infringements will apply and your application may be cancelled.
- Please note that a vessel cannot remain secured to any mooring or at anchor overnight unless a competent operator is within the limits of the Reserve. The competent operator must reside either on the vessel or in residence on the island and vessels must be checked at least every 24 hours to ensure safety to other vessels.
- All mooring sites have a maximum 40knots wind limit and must be used in a responsible and safe manner at all times. Mooring use is at your own risk. Ensure you protect all mooring apparatus and report any damage to the Licensee or Rangers.



SMS - COLOUR CODED CASUAL ACCESS GUIDELINES:

The SMS is made up of Licensees and Authorised Users and colour coded access is available exclusively for their use, and their vessel must display a current colour coded vessel sticker. It is designed to enhance access to Rottnest Reserve and give greater flexibility to participants of the system.

Access to other licenced moorings on a casual basis is available to all current SMS vessels in addition to their nominated moorings. Their vessel length determines the appropriate colour code which is indicated on their sticker, and coloured discs are attached to the mooring buoys indicating the appropriate size of each site.

Moorings sizes are based on the certified length of a site, and the colour coding applies during casual use access only.

- Priority of mooring access: - Licensees have priority use of their own site at all times over all other vessels. Authorised Users of a site have priority over any other SMS vessel using a site under the casual colour coded access.
- SMS vessels can access any vacant licensed mooring with the correct coloured disc under casual use, however they must ensure a **competent operator remains on board the vessel** and is able to move the vessel should the Licensee or any nominated Authorised User arrive to use the site.
- If the competent operator needs to leave the vessel they can do so for a **maximum period of only 20 minutes during which time they must leave their mobile phone number clearly displayed on the vessel and remain contactable**. If mobile phone access or signal cover is not available the competent operator must stay on the vessel at all times during casual access. Vessels using a site under casual access overnight must have a competent operator reside on board overnight.
- Any vessel under SMS casual use must move off the mooring immediately when the Licensees or an Authorised User arrives to access their nominated mooring site. If the competent operator is not on board, then the Licensee or Authorised User should contact the competent operator by the phone number displayed and request they move their vessel. The Licensee or Authorised User can wait on a nearby suitably colour coded mooring while the casual use vessel operator returns to their boat. If the casual user fails to return and move their vessel immediately, the Licensee or Authorised User can then call the Rottnest Rangers for assistance. Persons engaged in casual access that fail to respond in a reasonable manner and do not return to their vessel upon request will be issued an infringement by RIA Rangers.
- All Licensees have been advised to attach their tender to their mooring in a way that does not impede access to the site by other vessels. Under SMS casual use, vessel operators can use a mooring site providing that they do not release or damage a Licensee's unattended tender vessel from a mooring site when they tie up to it.

SHARED MOORING SYSTEM – Temporary use of RIA Hire Moorings

The RIA rental swing moorings also have coloured coded discs to incorporate them into the SMS. This allows Licensees and Authorised Users to access appropriately sized rental moorings if required whilst waiting for their authorised mooring to become available. The rental swing moorings all have green floats, and have been fitted with colour coded discs.

Conditions for use are:

- The Licensee or Authorised User using the rental mooring must first phone the Rottnest Visitor Centre on 9372 9730 to ensure the rental mooring is not booked.
- A competent operator **must remain on the vessel at all times**, the 20 minutes timeframe does not apply on rental moorings.
- If a hire mooring is occupied when the lessee arrives to access their rental mooring site, the Licensee or Authorised User vessel must move off immediately. Penalties apply for unauthorised mooring use in the Rottnest Island Reserve.

IN SUMMARY: under colour coded casual access the competent operator is **only able to leave the vessel for a maximum period of 20 MINUTES** and you need to:

1. **Prominently display the mobile phone number** of the competent operator on the port side of the vessel adjacent to the Licensee/Authorised User sticker. This number should be easily visible from a distance.
2. **Remain contactable** via this mobile phone number during the 20 minutes you are absent from the vessel, and be capable of returning to and moving the vessel immediately on request. If mobile phone access or signal cover is not available then the competent operator must not leave the vessel during casual use.

The 20 minutes timeframe is not allowed during casual access of RIA hire moorings.



SECTION A - MOORING AUTHORISATION – complete section A(i) and/or A(ii) below, as applicable

Sections B - E must also be completed and accompany this page for new and all additional authorisations.
Please allow up to 10 days to process this application.

AUTHORISED USER'S name: _____ (Applicant as detailed in section B)	Auth User's Vessel Rego: _____ Auth User's Vessel length: _____ m
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A(i) Licensee to complete this part of section A to nominate an Authorised User to their own mooring site.

AUTHORISATION BY A MOORING SITE LICENSEE
Note: this part can only be completed by the mooring site Licensee.

Licensee's full name _____ **Licensed Mooring Site** _____

Mooring site is suitable for maximum vessel length of _____ **metres** as shown on current or new inspection report that certifies the mooring is suitable for the use of a vessel with specifications up to and including those of the vessel nominated in Section C. A confirm that a current mooring inspection certificate has been submitted to the Authority.

Authorisation Statement – as the Licensee of the mooring site specified above:

- I authorise the person detailed in Section B and whose nominated vessel is described in Section C, to occupy the mooring site for the purpose of mooring their Authorised vessel from 1 September 2017 to 31 August 2018 under the RIA Regulations and Terms & Conditions of vessel entry to Rottnest Island Reserve.
- I indemnify the RIA under the Terms and Conditions for any claim which is made against the RIA, its employees, agents or officers by the Authorised User, or anyone else, that is in any way connected to use of the mooring site by the Authorised User or the Authorised User's vessel.

Signature mooring site LICENSEE: _____ **Date:** ____/____/____

A(ii) Authorised User to complete this part of section A if you wish the RIA to allocate use of a mooring site.

REQUEST FOR RIA ALLOCATED AUTHORISATION FOR MOORING SITE ACCESS
Please note that RIA authorisation to other moorings is not applicable for Licensees.

Number the boxes below in order of your preference of bays, leave them blank if you do not seek access in a particular bay. Authorised User access is not guaranteed with this application as allocation is dependent on vessel length and availability of suitable moorings within each bay. The RIA will endeavour to allocate up to a maximum of two sites, if available. SMS access can be accessed only after you have received a current authorised user sticker.

- | | |
|---|---|
| <input type="checkbox"/> Catherine Bay
<input type="checkbox"/> Geordie Bay
<input type="checkbox"/> Longreach Bay
<input type="checkbox"/> Marjorie Bay | <input type="checkbox"/> Narrow Neck (Rocky Bay)
<input type="checkbox"/> Porpoise Bay
<input type="checkbox"/> Stark Bay
<input type="checkbox"/> Thomson Bay |
|---|---|

OFFICE USE ONLY - MARINE ADMINISTRATION

<input type="checkbox"/> Details updated in RIMMS. PI# _____	<input type="checkbox"/> Received in RIMMS: _____
<input type="checkbox"/> AU added to site: _____	<input type="checkbox"/> STICKER/s AU# _____
<input type="checkbox"/> Licensee advised: _____	Date issued: ____/____/____



SECTION B - DETAILS OF AUTHORISED USER APPLICANT Sections B to E must be completed by the boat owner.

FULL NAME of applicant _____ Date of birth ____/____/____

The application can only be in one person's name and they must be a registered owner of vessel nominated in section C.

Note: If DoT registration is in a company name **proof of your association** with the company **must be supplied** with this application.

Residential ADDRESS _____

_____ Postcode _____

Postal address _____

(leave blank if same as residential address)

_____ Postcode _____

Phone (Home) _____ (work) _____

(mobile) _____ (fax) _____

Email: _____

You can also register your details online if you wish to subscribe to our RIA marine newsletters

Tick the CONTACT DETAILS TO BE PROVIDED TO THE LICENSEE of the site that you are nominated to use. These will be supplied to them with your name & vessel details. Leave this section blank if all contact details are suitable.

all of the above Mobile Email Home Phone Work phone Fax

Best time for phone contact? _____

The Licensee's contact details will also be provided to you on the printed mooring summary issued with your sticker. **You must contact each Licensee prior to using a mooring**, and respect the confidentiality of their details & appropriate contact times.

PERSON TO BE CONTACTED IN EVENT OF EMERGENCY

Name _____ Relationship to applicant _____

(co-owner of vessel is preferable, if applicable)

Phone: Mobile) _____ Home/Work _____

SECTION C - DETAILS OF AUTHORISED USER'S NOMINATED VESSEL

If a vessel authorised by a Licensee is greater than the moorings suitable maximum vessel length, authorisation will **not** be approved. For RIA assigned use, the RIA will only appoint a vessel with a length less than the licensee's nominated vessel at time of application.

VESSEL DETAILS:

a copy of vessel's **CURRENT REGISTRATION PAPERS** showing length & owner's name/s **is attached** to this application.

Vessel NAME _____ REGISTRATION NUMBER _____

Vessel LENGTH (as appears on DoT boat registration certificate) _____ m

Overall length of vessel (registered length plus bow sprit, marlin board etc) _____ m

Displacement tonnage _____ vessel DRAFT _____ m

Vessel type [yacht / cabin cruiser / tender / runabout / centre console - circle type] or 'other' _____

Name of any registered owner(s) of vessel other than applicant _____
(as listed on the vessels registration certificate)

INSURANCE DETAILS:

All vessels entering the Rottneest Reserve must have adequate insurance cover, as below. The nominated vessel has:

- \$5 million Third Party Legal Liability insurance cover - required for vessels of length less than 6.4 metres
- \$10 million Third Party Legal Liability insurance cover - required for vessels of length 6.4 metres and greater
- over \$10 million as shown on attached policy

a copy of vessel's current **INSURANCE CERTIFICATE is attached** confirming third party legal liability amount.



SECTION D - DECLARATION BY AUTHORISED USER

I (name) _____ declare that the information provided by me in this application is true to the best of my knowledge. I understand that under Rottnest Island Authority (RIA) Regulation 74A a person must not provide information to the RIA, or authorise or permit provision to the RIA of information, that the person knows (a) to be false or misleading in a material manner; or (b) has omitted from it a matter or thing the omission of which renders the information misleading in a material respect.

I agree to be bound by the RIA Terms and Conditions, the RIA Act 1987 and RIA Regulations 1988, which are all available from the RIA and their website. I will notify the RIA of any changes to the details I have provided in this application.

I will ensure that the RIA adhesive sticker provided is displayed on the port side of my vessel at all times when within the Rottnest Reserve.

I understand that my personal and contact information will only be used for the purpose stated on the renewal or application form. Except where provided by law, my personal information will not be provided to any other agency, but may be used internally by the RIA for the purpose of market surveys to evaluate the delivery of RIA services.

SIGNATURE of Authorised User _____ **Date** ____/____/____

SECTION E - PAYMENT DETAILS

Are you a current MOORING SITE LICENSEE of your own mooring?

YES I am the current licensee of Mooring Site number: _____

No additional payment is required for your nominated licensee vessel/s once your mooring site renewal is complete.

NO Annual Admission and Authorised User fees will be applicable -as detailed below.

However if you have already paid for the current season and been issued a current authorised user sticker for the vessel nominated in this application, then no additional cost applies for further applications made during the season for the same vessel by the same person.

On approval of each additional authorised user mooring allocation, all previous user stickers must be returned. New sticker/s will be issued displaying all current sites on the same sticker.

From 1 September 2017 the following gazetted GST inclusive fees apply.

Fees are calculated by the **length on the current boat registration certificate** issued by Department of Transport (DoT).

Note: reduced fees may apply for applications received after 01 April 2018.

Annual Admission fee (as detailed above):

Vessels up to and including 8.0 metres: \$248.00

Vessels greater than 8.0 m but less than 10.0 metres: \$282.00

Vessels 10.0 m or greater but less than 15.0 metres: \$339.00

Vessels 15.0 m or greater: \$565.00

\$ _____

plus

+

Authorised User fee calculated at **\$51.00 per metre** or part thereof
(\$51.00 x registered length in metres as on DoT certificate)

\$ _____

I enclose a seasonal payment of: **TOTAL DUE:**

\$

Form of payment: Cheque (payable to "Rottnest Island Authority")
 Credit Card - Visa or MasterCard only

Cardholder's name (as appears on card) _____

Card Number _____ Card Expiry Date ____/____/____

SIGNATURE Cardholder's authorising SIGNATURE: _____