



Who should complete this application:

Existing authorised users or licensees applying for the use of an additional mooring site licensee authorised user site.

- If you are a new applicant with the RIA and would like to apply for authorised use and access to the Shared Mooring System (SMS), complete an [Application for Authorised Use](#).
- If you are an existing applicant and wish to change your current vessel, please complete an [Application to Substitute Vessel](#).
- If you are a mooring site licensee and wish to register a new additional vessel to your mooring site licence, please complete an [Application to Register Additional Vessel](#).

How to complete this form:

The applicant:

The existing applicant completes their name and vessel details on the application and signs the authorised user declaration.

The authorising mooring site licensee:

The mooring site licensee then signs and dates their authorisation on the application. The mooring site licensee needs to ensure that the authorised user's nominated vessel is suitable based on the certification of their mooring site.

Submit the application:

Scan and email the application to moorings@rotnnestisland.com. If applying for more than one site, include all of your applications in one email.

Please note:

- This application must be completed and signed by the existing authorised user or mooring site licensee whose name the application and vessel is recorded with the RIA, and can not be completed by a co-owner of the vessel or any other person.
- Authorisation to occupy a mooring site with your nominated vessel is not granted until you display the sticker identifying your vessel as an authorised vessel of that site. *Penalties apply.*
- Once you receive your replacement authorised user sticker you must return your previous sticker to the RIA for auditing purposes. If you do not do this, you may not be able to receive any applicable credits or [refunds](#) if you later sell or dispose of your vessel.
- Mooring site licensee's authorising signatures are verified against RIA records; please ensure the mooring site licensee signs their authorisation clearly and carefully to avoid delays. If the RIA cannot verify the mooring site licensee's signature your application can not be processed and will be returned.
- If you are applying for, or intend to apply for, more than one authorised user site, *submit all your applications together in one email* to ensure all the additional sites can be issued on your replacement sticker.



This application is for existing authorised users and licensees applying for additional authorised user sites for their current vessel. For more information about authorised use and the SMS please visit our website at www.rottnestisland.com.

Authorised user's details

Authorised User's full name	Vessel registration	Registered length
<input type="text"/>	<input type="text"/>	<input type="text"/> m

Mooring site licensee authorisation

Mooring Site Licensee's full name	Mooring site	Max Vessel Length
<input type="text"/>	<input type="text"/>	<input type="text"/> m

Authorisation Statement

- As the mooring site licensee of the mooring specified in this application, I authorise the person and vessel nominated in this application to occupy the mooring site for the purpose of mooring their authorised vessel under the Rottnest Island Regulations 1988 and Terms & Conditions of Vessel Entry to the Rottnest Island Reserve.
- The mooring site is under current inspection, and a current mooring inspection report has been provided to the Authority.
- The mooring site is currently certified for a Maximum Vessel Length (MVL) that is suitable for the authorised user vessel nominated in this application, or a mooring inspection report is attached certifying that the mooring is suitable for the use of a vessel up to and including the specifications of the nominate vessel, subject to RIA approval.

Mooring Site Licensee's SIGNATURE	Date / /
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Mooring site licensee signature verified by RIA Marine Administration

Authorised user declaration

- As the applicant I declare that the information provided by me in this application is true to the best of my knowledge.
- I understand that under Rottnest Island Authority (RIA) Regulation 74A a person must not provide information to the RIA or authorise or permit provision to the RIA of information, that the person knows (a) to be false or misleading in a material manner; or (b) has omitted from it a matter or thing the omission of which renders the information misleading in a material respect.
- I agree to be bound by the RIA Terms and Conditions, the Rottnest Island Act 1987 and Rottnest Island Regulations 1988, which are all available from the RIA website.
 - I understand that vessel stickers remain the property of the RIA and must be surrendered upon request, or upon the sale or disposal of my vessel. I must notify the RIA in writing as soon as I sell or dispose of the vessel nominated in this application. Any or credits I may be eligible for upon the sale or removal of my vessel from the RIA database are only applicable upon receipt of all associated vessel stickers by RIA.
 - I am aware that unless renewed with the RIA prior to 31st August 2021, all authorisations to occupy a mooring site for the purposes of mooring my authorised vessel will be revoked on 1 September 2021.
- I will notify the RIA of any changes to the details I have provided in this application.
- I will ensure that the RIA adhesive sticker provided is clearly displayed on my vessel at all times when within the Rottnest Reserve.
- I understand that my personal and contact information will only be used for the purpose stated on the renewal or application form. Except where provided by law, my personal information will not be provided to any other agency but may be used internally by the RIA for the purpose of market surveys to evaluate the delivery of RIA services.

An invitation to renew authorised use and access to the SMS for the next boating season will be emailed to you in early August to the email address provided by you to the RIA. You can update your contact details at any time by emailing moorings@rottnestisland.com.

Authorised User's SIGNATURE	Date / /
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Submit your application

Authorised use is not granted until the RIA sticker identifying the vessel as an authorised vessel of that mooring site is clearly displayed on the port side of the vessel.

Once your new sticker arrives, you must return the previous sticker to the RIA for auditing purposes. When applying for more than one site, please ensure all applications are submitted together.

Email your application to moorings@rottnestisland.com

Please allow up to 10 business days for your application to be processed.

Office use	Person no. <input type="text"/>	<input type="radio"/> AU	<input type="radio"/> LIC	<input type="checkbox"/> Sites added: <input type="text"/>	<input type="checkbox"/> Lic advs'd: <input type="text"/>
<input type="checkbox"/> Sticker/s issued on: <input type="text"/>	By: <input type="text"/>	#: 21	C: <input type="text"/>	<input type="checkbox"/> Comment	<input type="checkbox"/> Audit
Sticker/s to RETURN: 21					

